

JOB DESCRIPTION

Job Title: Project Leader

Department: Pharmaceutical Development

Immediate Supervisor: Vice President, Pharmaceutical Development

Job content and duties:

- Coordinate and follow-up all activities and maintain all relationships with third parties suppliers involved with commercial activities as per established annual objectives.
- Ensure adequate and comprehensive technology transfer between current and future suppliers in a timely manner.
- Assist the Commercial group to design final secondary packaging for the product to be launched in various territories.
 1. Provide technical expertise and support with identification and selection of packaging suppliers.
 2. Negotiate best quantity prices.
 3. Get samples when required for final selection.
 4. Insure proper technology usage to optimize technologies.
- Take leadership with the execution of selected packaging plan, i.e.:
 1. Ensure plan meets established timelines.
 2. Ensure plan meets regulatory and compliance requirements.
 3. Transfer and provide requested feed back and info between different partners (i.e.: printers, final packager and engineering groups). Ensure all required info becomes available on time.
 4. Explore / propose new approaches and technologies when applicable to the product (i.e.: pre-filled syringes).
- Technology transfers management (API, Drug Product).
 1. Work in collaboration with all departments, in particular with formulation department, to provide scientific support to the suppliers receiving the technology.
 2. Follow-up on analytical methods transfers and validation (when required) to each manufacturing site.
 3. Get samples of product between each identified steps, have them analyzed before approving next step.
 4. Provide periodic reports on advancement of project and keep the team informed of progress.
- Manage each project to ensure that:
 1. Projects meet establish criteria of quality.
 2. Projects meet established time lines.
 3. Projects are performed within established budget.

- Remain up to date with available technologies that could be of interest to Theratechnologies.
- Remain up to date with regulations covering CMC, manufacturing and packaging activities.

Qualifications and personal skills required for this position:

- Leadership and teamwork skills.
- Negotiation skills
- Strong analytical skills.
- Initiative and autonomy.
- Good communication skills (oral and written).
- Bilingualism.

Experience and training:

- University degree in chemistry or biochemistry.
- Individual should have a minimum of 5 to 10 years experience in a pharmaceutical environment with direct exposure to manufacturing, packaging and supply activities.
- Proven track record in similar position.
- Good understanding of GMPs, Regulatory requirements and Pharmaceuticals Development overall process.

Approved by:

Supervisor

Date

Employee

Date